

USEFUL TIPS

What or what not to do

The exam is divided into 2 main parts WITH 6 SEPARATE SECTIONS:

- PART ONE - sections 1, 2 and 3 (35 points)
- PART TWO - sections 4, 5 and 6 (25 points).

The pass mark is **36/60** which is divided by 2 and therefore converted into **18/30**.

Each PART is valid when more than 50% of answers is correct

Summary of points awarded per section:

- **vocabulary cloze** 10 points;
- **VERB exercise** 15 points;
- **open cloze** 10 points;
- **transformation exercises** 10 points;
- **word formation** 10 points;
- **question formation** 5 points. **TOTAL = 60 POINTS**

**PART ONE**

**Section 1** - MULTIPLE CHOICE LEXICAL CLOZE – 10 gaps – 10 points – 10 minutes

There are 10 sentences which form a passage. Please **read the whole passage before** choosing the word or words to fill the gap according to the meaning and function in it. **Click on ONE answer.**

**Section 2** – VERB EXERCISE – TENSES AND VERB PATTERNS – 15 elements – 15 points – 20 minutes

Read the passage and **look for time references before** deciding on a particular tense. Watch out for interrogatives and negatives. Please be careful with the formation of the tenses, e.g. auxiliary and corresponding participle, 3rd person singular with an 's'.

**Section 3** – OPEN CLOZE – 10 gaps – 10 points – 15 minutes

Read the passage carefully and **choose ONE word** only to fill the gap, according to its position in the sentence and its meaning.

**PART TWO**

#### Section 4 – TRANSFORMATION EXERCISES – 10 sentences – 10 points – 20 minutes

The original sentence must be transformed to obtain **the same meaning using a different grammatical structure**. Here it is important that **no more than 3 words** are used (contracted forms – e.g. don't – count as ONE word). **You MUST NOT modify the word given!!**

It is important to recognize that certain structures like **so** and **such**, **too** and **enough**, **active** and **passive**, **direct** and **indirect** speech go together.

Please, check your work extremely carefully because **no points are awarded even if there are “small” mistakes** like no “s” on a 3rd person singular verb in the present tense. You must also change **pronouns** where necessary.

#### Section 5 – WORD FORMATION – 10 answers – 10 points – 10 minutes

You must **MODIFY the word given**, maintaining the same root!!

**Look carefully at the position of the missing word** in the sentence to decide what to do.

Here, it is extremely important to avoid the following mistakes:

- incorrect spelling of the original word e.g. co**N**fortable instead of co**M**fortable, emba**R**ass instead of emba**RR**ass!
- when an ordinal number is required, **DO NOT use numbers, but letters** e.g. SECOND and not 2nd!
- do not forget a **capital** letter for the personal pronoun “I” – not “i”!!!
- do not forget **capital** letter for nationalities and languages “English” and not “english” etc.;
- careful with singular and plural nouns and verbs.

#### Section 6 – QUESTION FORMATION – 5 questions – 5 points – 10 minutes

This exercise may seem easy, but it is not!

You are given a sentence which is the answer to a question. Decide which question word to use - *why*, *who*, *what* - by **looking at the underlined words**.

Remember that the word order is different in most questions (except for when “*who*” is the subject, for example)!

Use the tense that is in the original to avoid mistakes.

Make sure you change the pronouns where necessary.

You must include all the information provided in the answer when forming the question, as in the following example:

*I am going to buy some new clothes at the weekend.*

*“some new clothes” is the answer, but don’t forget to include “at the weekend” in your question.*

So,

*“What are you going to buy AT THE WEEKEND?” and not just “What are you going to buy?”*

YOU WILL NOT BE AWARDED POINTS FOR YOUR ANSWERS IF YOU MAKE ANY OF THE ABOVE MISTAKES!!!