

**INCOMING
INTERNATIONAL STUDENTS AND VISTING PROFESSORS**

ERASMUS PLUS PROGRAMME

ERASMUS STUDENTS

Please, download these forms before you arrive in Catania, during and at the end of your stay. Further information about application and arrival procedures, as well as mobility instructions, can be found at

<http://www.unict.it/it/internazionale/erasmus-study-students>
<http://www.unict.it/it/internazionale/erasmus-study-students#Forms>

➤ Before the Mobility

The complete list of all our undergraduate and postgraduate courses is at <http://www.disum.unict.it/it/content/corsi-di-studio>. Once you have made your choices, you will fill in the form below, and will send it to *dott.ssa Matilde Vecchio*, who is charge of all incoming students. One of the Department's Erasmus Coordinators will sign it and email it back to you.

Learning Agreement (Word file n. 1)

➤ During the Mobility

If you need to add or delete one or more classes once you arrive in Catania, please, download the form below, ask your Teaching Tutor for advice, and go to *dott.ssa Matilde Vecchio* to make your changes official.

Changes to Learning Agreement (Word file n. 2)

Classes attendance registration to all classes will be crucial for you to take your exams, and facilitate the credit transfer process at the end of your stay. Please, download this file. You will need a copy for each class:

Classes attendance registration (PDF file)

If you want to continue your studies in Catania, please, ask your Home Institution for authorization, then complete this form, and give it to *dott.ssa Matilde Vecchio*:

Mobility Extension Request (Word file n. 3)

➤ After the Mobility

Please, fill in this form to start all the necessary credit transfer procedures. *Dott.ssa Matilde Vecchio* will take care of them, and will give you your Transcript of Records.

Evaluation Certificate (Word file n. 4)

Once you have your Transcript of Records, please go to Dr. Nicoleta Pascu (n.pascu@unict.it – 197, Via Sangiuliano).

ERASMUS PLUS TRAINEES

All the necessary information, instructions and forms can be found at <https://www.unict.it/it/internazionale/erasmus-students-traineeships>

Dr. [Nicoleta Pascu \(n.pascu@unict.it\)](mailto:n.pascu@unict.it) (International Mobility Office) and *Dott.ssa* [Lucia Ferlito](#) (Dept. of Humanities) will be willing to help.

ERASMUS PROFESSORS AND INTERNATIONAL VISITING PROFESSORS

All the necessary information about Erasmus STA mobility, together with the online application registration and forms, can be found at

<https://www.unict.it/it/internazionale/erasmus-professors-%E2%80%93-sta-mobility>

Visiting Professors and researchers will refer to

<https://www.unict.it/internazionale/international-visiting-professors-researchers-phd-students>

COOPERATION PROJECTS

INTERNATIONAL STUDENTS

International students from Auburn University (AL-USA), Mississippi State University (USA) and Hanoi University (Vietnam) will contact their Teaching Tutors, and fill in the following forms

➤ Before the Mobility

Please, find all our undergraduate and postgraduate courses at <http://www.disum.unict.it/it/content/corsi-di-studio>. Once you have made your choices, you will fill in the form below, and will send it to your Tutor. S/he will sign it and email it back to you.

Learning Agreement (Word file n. 1)

➤ During the Mobility

If you need to change your Learning Agreement after you arrive in Catania, please download the form below, ask your teaching tutor for advice, and go to *dott.ssa* Matilde Vecchio, who is in charge of all Erasmus and international students at the Dept. of Humanities, to make your changes official:

Changes to Learning Agreement (Word file n. 2)

Classes attendance registration to all classes will be crucial for you to take your exams, and facilitate the credit transfer process at the end of your stay in Catania. Please, download this file. You'll need one copy for each class:

Classes attendance registration (PDF file)

➤ After the Mobility

Fill in these forms to start all the necessary credit transfer procedures at least 7 days before departure. *Dott.ssa* Matilde Vecchio will take care of this part of the process.

Evaluation Certificate (Word file n. 3)

You will finally go to Dr. Nicoleta Pascu (n.pascu@unict.it) from the International Relation Office (295, via Antonino Sangiuliano - Catania) to officially end your stay in Catania.